



**WESTERN UNIVERSITY OF HEALTH SCIENCES**  
**COLLEGE OF GRADUATE NURSING**  
**POST MASTERS FNP, MSN/FNP, MSN-COMPLETION, MSN-ADVANCED PROGRAMS**

**APPLICATION CHECKLIST**

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This checklist is provided to help you appropriately submit all necessary application materials.

For more information regarding the application process, please refer to the Apply Now web page.

**Check**

- \_\_\_ **A) ORIGINAL SIGNED APPLICATION FORM** (with all questions answered)
- \_\_\_ **B) APPLICATION FEE**  
Non-refundable application fee of \$60 payable to Western University
- \_\_\_ **C) PERSONAL STATEMENT**  
The personal statement is your opportunity to tell the Admission Committee about your specific interest in Western University for your nursing education and to explain your motivation for graduate study as an advanced practice nurse. Your personal statement should be three pages, typed, double-spaced and in size 12 font.
- \_\_\_ **D) RESUME/CURRICULUM VITAE**  
Include all previous employers and academic institutions attended.
- \_\_\_ **E) THREE REFERENCE FORMS**  
Two employers or faculty and one professional colleague (non-relative) must complete the Western University reference form. Please have your evaluators submit the forms in a sealed envelope with a signature over the seal.
- \_\_\_ **F) RN AND/OR NP LICENSES**  
Include copies of all current nursing licenses.
- \_\_\_ **G) OFFICIAL TRANSCRIPTS**  
A complete set of official transcripts (in sealed, original envelopes) from all colleges or universities attended. Also include any special certificates received for additional coursework.
- \_\_\_ **H) EVALUATION OF FOREIGN COURSEWORK (IF APPLICABLE)**  
All foreign transcripts must be evaluated course-by-course with letter grades, pass/fail or credit/no credit and must specify which courses are considered undergraduate, graduate and professional. Transcripts should be evaluated by a Western University-approved evaluation service.
- \_\_\_ **I) NON-BSN DEGREE APPLICANT WORKSHEET (IF APPLICABLE)**

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**MAIL YOUR COMPLETED APPLICATION PACKET TO:**

Western University of Health Sciences, Admissions Office – MSN/FNP  
309 E. Second Street ● Pomona, CA 91766-1854 ● (909) 469-5335  
[www.westernu.edu](http://www.westernu.edu) ● email: [admissions@westernu.edu](mailto:admissions@westernu.edu)