



Western  
University  
OF HEALTH SCIENCES

*The discipline of learning. The art of caring.*

## COLLEGE OF VETERINARY MEDICINE

### SUPPLEMENTAL APPLICATION CHECKLIST

---

---

All materials must be received by Western University in a **single application packet** with a postmark of **OCTOBER 15, 2009 or earlier** (Please mail to address below).

Transcripts & test score reports should be submitted in original, sealed envelopes, and be included in your single application packet.

Applications that are postmarked after the deadline will not be considered and may be returned.

#### **MATERIALS TO BE SUBMITTED TO WESTERNU BY OCTOBER 15, 2009 (CONSTITUTES A COMPLETE APPLICATION)**

- \_\_\_\_\_ **A) ORIGINAL COMPLETED AND SIGNED APPLICATION FORM**  
Save on your computer, complete, and print.
  
- \_\_\_\_\_ **B) SUPPLEMENTAL APPLICATION FEE**  
Check or money order for \$50, payable to Western University (**nonrefundable**).
  
- \_\_\_\_\_ **C) PERSONAL QUESTIONNAIRE**  
Save on your computer, complete, and print.
  
- \_\_\_\_\_ **D) CURRICULUM VITAE**  
See sample format.
  
- \_\_\_\_\_ **E) OFFICIAL MCAT OR GRE SCORE REPORTS (COMPLETED WITHIN 5 YRS OF MATRICULATION)**  
A student score report should be requested by the applicant and sent to the applicant's home address. When the envelope is received, **do not open it.** Include this unopened score report in the single application packet. You may request a score report to be sent from MCAT/GRE agency directly to WesternU (GRE Institution Code: 4152 & Department Code: 0617).
  
- \_\_\_\_\_ **F) OFFICIAL TEST OF ENGLISH AS A FOREIGN LANGUAGE SCORE REPORT (IF APPLICABLE)**  
The TOEFL (including essay) is required for all applicants who are not U.S. citizens and for whom English is a second language. **EXCEPTION: The TOEFL exam will be waived for students who have graduated with a confirmed baccalaureate or higher degree from a United States institution at the time of application.**

A minimum score of 550 on the paper-based test or 213 on the computer-based test is required. TOEFL scores are valid for 3 years. A student score report should be requested by the applicant and sent to the applicant's home address. When the envelope is received, **do not open it.** Include this unopened score report in the single application packet.

\_\_\_\_\_ **G) TRANSCRIPTS**

A complete set of official transcripts (in sealed, original envelopes) from **all** colleges or universities attended. You may request transcripts to be sent from the institution attended directly to WesternU. For all required courses, the applicant must have received a grade of "C" (or equivalent) or higher to be considered (**A grade of "C- is not acceptable**). Applicants must have earned an overall, science and prerequisite GPA greater than or equal to a 2.75.

All courses must be completed at a regionally-accredited college or university in the U.S. Exceptions will be made on a case-by-case basis. Coursework completed outside the U.S. (including Canada) must be evaluated by a WesternU approved evaluation service. Prerequisite courses noted with a superscript <sup>5</sup> (see <http://prospective.westernu.edu/veterinary/requirements>) must have been completed no more than 8 years prior to the date of matriculation.

\_\_\_\_\_ **H) EVALUATION OF FOREIGN COURSEWORK (IF APPLICABLE)**

Transcript evaluations of foreign coursework must be included in your single application packet from a WesternU approved service (see <http://prospective.westernu.edu/veterinary/foreign>). Official transcript evaluations should be included in your single application packet. The evaluation should be requested by the applicant and sent to the applicant's home address. When the envelope is received, **do not open it**. Include this unopened evaluation in the single application packet. You may request evaluations to be sent from the service directly to Western University.

\_\_\_\_\_ **I) ADDENDA**

If you wish to include any additional materials to support various sections of your application packet, please reference these addenda in the appropriate location (e.g. Addendum A) such that reviewers know to which materials you are referring.

\_\_\_\_\_ **J) INTERNATIONAL STUDENT APPLICATION (ISA)**

International applicants, applicants who are not U.S. citizens and who are living in the U.S. and applicants who have applied for permanent residency but have not been approved at the time of application must complete an International Student Application (ISA). The ISA must be included with your Application. There is no fee for the ISA.

\_\_\_\_\_ **K) APPLICATION DEADLINES**

Supplemental applications must be complete and **postmarked on or before October 15, 2009**. Interviews will be conducted at Western University in January and/or February, 2010. Letters notifying applicants of acceptance status will be mailed on March 15, 2010.

---

The Admissions Office will acknowledge that your application packet was received by e-mailing you at the address provided on your application. If you do not receive an email within three weeks from the date your application was mailed, or you have a concern regarding your application status, please contact the Admissions Office by post or telephone.

---

**WESTERN UNIVERSITY OF HEALTH SCIENCES**  
**ATTN: CVM ADMISSIONS**  
**309 E. Second Street • Pomona, CA 91766-1854**  
**Admissions Contact Number: (909) 469-5335**

**REMINDER: MATERIALS TO BE SUBMITTED TO VMCAS BY OCTOBER 1, 2009 (PER VMCAS INSTRUCTIONS)**

**1) VMCAS APPLICATION COMPLETED**

**2) THREE LETTERS OF EVALUATION**

**Suggestions: Selection of and coaching for your evaluators:**

- Evaluations should be solicited from people who know you well from extensive professional interactions, but who are **not related** to you. Examples of appropriate evaluators would include veterinarians or other employers, professors, teaching assistants, academic advisors, and mentors.
- The letters of evaluation should state the nature and extent to which the reference knows you, and should elaborate on, among other things, your attributes and abilities in areas such as communication skills, ethics, interpersonal skills, motivation toward the profession, and maturity. Providing behavioral examples of your performance in these areas is encouraged.