



VETERINARY MEDICINE PROGRAM

SECONDARY APPLICATION CHECKLIST

All materials must be **RECEIVED** by Western University of Health Sciences on or before **SEPTEMBER 15 deadline**. Late materials will not be considered or returned.

MATERIALS TO BE SUBMITTED TO AND RECEIVED BY WESTERN UNIVERSITY OF HEALTH SCIENCES ON OR BEFORE **SEPTEMBER 15 (CONSTITUTES A COMPLETE APPLICATION)**

A. SECONDARY APPLICATION FORM WITH ALL QUESTIONS ANSWERED (REQUIRED DOCUMENT)

- **Submitted electronically on or before September 15**
- Select "DVM Secondary" from the drop down menu.

B. APPLICATION FEE - \$50 USD

- **Non-refundable** and paid online via credit card at the time you submit your application.
- Fee waivers for the supplemental application fee will be considered on a case-by-case basis. Please see our FAQs page for more information on fee waivers.

C. PREREQUISITE WORKSHEET (REQUIRED DOCUMENT)

- List all prerequisite courses you have taken, are currently taking, or plan to take to satisfy the prerequisites.
- **NOTE:** Prerequisite course work may be in progress at the time of application to VMCAS. However, **no more than two of the following courses may be in progress beyond December 31, 2017: Upper-Division Biological and Life Sciences (one course), Microbiology, Upper-Division Physiology, or Genetics**
- **All prerequisites must be completed by the end of the Spring 2018 semester or quarter.**
- Summer courses prior to matriculation, including those leading to a degree, **will not** be accepted.
- All prerequisite courses must be completed with a grade of "C" or better.
- **ALL COURSES LISTED ON THE WORKSHEET MUST BE LISTED IN OUR PREREQUISITE DATABASE. APPLICANTS MUST UPLOAD THE SYLLABUS TO THEIR SUPPLEMENTAL APPLICATION FOR THOSE NOT LISTED IN THE DATABASE BEFORE SEPTEMBER 15 DEADLINE.**

D. REPEATED COURSES SHEET

- Complete and upload this sheet **ONLY** if you have repeated **any** courses, both prerequisite and non-prerequisite courses.
- Courses in which you withdrew from are not repeated.
- Sheet will be used to recalculate your cumulative/overall GPA.
- Must be uploaded to the supplemental/secondary application on or before the September 15 deadline. Please verify that the document is not received blank.

E. AGREEMENT PAGE

- **Do not** submit a hard copy of this page.

F. OFFICIAL GRE OR MCAT SCORES (COMPLETED WITHIN 5 YRS OF MATRICULATION) (REQUIRED)

- Score report is requested by the applicant and sent electronically from GRE agency directly (GRE Institution Code: **7410**). **PLEASE ALLOW ENOUGH TIME FOR RECORDING AND RETRIEVAL OF SCORES.**
- MCAT scores are to be printed and submitted via U.S. Mail. Scores for exams taken prior to **August 2013** will not be accepted.
- **All scores MUST BE RECEIVED by VMCAS on or before the VMCAS application deadline date and time.**
- **Exams must be taken on or before August 1st to allow for scores to be received by the deadline. Any exam taken after August 1st runs the risk of your application being deemed incomplete and ineligible for consideration.**

G. OFFICIAL TEST OF ENGLISH AS A FOREIGN LANGUAGE SCORE REPORT (IF APPLICABLE)

- The TOEFL (including essay) required for all applicants who are not U.S. citizens and for whom English is a second language.
- **EXCEPTION:** The exam will be waived for students who have graduated with a confirmed baccalaureate or higher degree from a United States institution at the time of application.
- Minimum score of 550 on the paper-based test or 213 on the computer-based test is required. Scores are valid for 3 years.
- Score report should be requested by the applicant and sent to the applicant's home address. When envelope is received, do not open it. Forward the unopened score report to the university to include with your application.

H. TRANSCRIPTS (REQUIRED)

- A complete set of official transcripts (in sealed, original envelopes) are to be **RECEIVED** from all colleges or universities attended **BY VMCAS BY THE SEPTEMBER 15 DEADLINE**.
- Applicant must have received a grade of "C" (or equivalent) or higher in prerequisites to be considered (**A grade of "C-" is not acceptable**).
- Applicants must have earned an overall GPA greater than or equal to a 2.75 at the time of application. This GPA must be maintained through matriculation into the program
- All courses must be completed at a regionally-accredited college or university in the U.S. Exceptions will be made on a case-by-case basis.
- **Coursework completed outside the U.S. (including Canada) must be evaluated by a Western University of Health Sciences approved evaluation service.**

REMINDER: MATERIALS SUBMITTED TO VMCAS BY SEPTEMBER 15TH (PER VMCAS INSTRUCTIONS)

1) VMCAS APPLICATION COMPLETED

- a. **INCLUDING RECEIPT BY VMCAS OF: FEE PAYMENT, ALL OFFICIAL TRANSCRIPTS, AND OFFICIAL GRE/MCAT SCORES**

2) THREE LETTERS OF EVALUATION (MUST BE RECEIVED BY VMCAS BY DEADLINE)

Suggestions: Selection of and coaching for your evaluators:

- Evaluations should be solicited from people who know you well from extensive professional interactions, but who are **not related** to you. Examples: veterinarians or other employers, professors, teaching assistants, academic advisors, and mentors.
- Letters of evaluation should state nature and extent to which the reference knows you, and should elaborate on, among other things, your attributes and abilities in areas such as communication skills, ethics, interpersonal skills, motivation toward the profession, and maturity. Providing behavioral examples of your performance in these areas is encouraged.
- Letters of evaluation received by VMCAS after September 15 **will NOT be accepted by Western University of Health Sciences**. NO EXCEPTIONS.

By submitting the secondary application and supporting application materials, you are agreeing that you have read and understand the requirements for application indicated above. Failure to provide the required documents by the deadline specified will result in the rejection of your application for the Fall 2018 entering class. It is the applicant's responsibility to ensure that all required materials are received by the deadline specified. Any questions are to be directed to the designated admissions counselor by e-mail.