WESTERN UNIVERSITY OF HEALTH SCIENCES
COLLEGE OF GRADUATE NURSING

MSN-E Reference Form

FOR COMPLETION BY APPLICANT:

Please complete the applicant information requested below before delivering this form to the individual you have selected as a reference. The individual you have chosen for our reference is to complete the remaining information, place the completed form in a sealed envelope, then sign the envelope on the outside over the seal, and return it to you. You should then submit the sealed reference with your admissions packet by the application deadline. References should be completed by two employers or faculty and one professional colleague who are not related to you.

Date of Birth: ____________________________

Applicant Name: ____________________________________________

Last ________ First ________ Middle ________

WAIVER STATEMENT

I hereby freely and voluntarily waive my rights of access to any information contained on this reference form and agree that the statement shall remain confidential.

Applicant Signature: ____________________________________________ Date: ___________________

FOR COMPLETION BY REFERENCE WRITER:

Please return this completed reference form directly to the applicant in a sealed envelope (with your signature across the seal). The applicant will then include the sealed envelope with his/her application packet. This reference will be considered a confidential communication between you and Western University. Thank you for your cooperation.

1. How long have you known the applicant? From ______________ to ___________________
   Date ______________ Date ______________

2. Relationship to applicant (check all appropriate boxes)
   _____ Employer _____ Faculty _____ Supervisor _____ Professional Colleague
   _____ Other, please specify: __________________________________________________
3. Please evaluate the applicant in terms of the following characteristics by checking the appropriate boxes. Your evaluation should be based on observed performance.

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<tr>
<th>Not Observed N/A</th>
<th>Excellent Upper 10%</th>
<th>Good Upper 25%</th>
<th>Average Upper 50%</th>
<th>Below Average Lower 50%</th>
<th>Poor Lower 25%</th>
<th>Un-acceptable Lower 10%</th>
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</thead>
<tbody>
<tr>
<td>School Performance/Work Record</td>
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<td>Initiative &amp; Decision Making</td>
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<td>Judgment &amp; Critical Thinking</td>
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<td>Rapport with peer group/co-workers</td>
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<td>Oral Communication</td>
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<td>Writing Skills</td>
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<td>Leadership Skills</td>
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<td>Adaptability</td>
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</table>

4. In your opinion, what are the applicant’s major:

   A. Strengths: _____________________________________________________________

       _____________________________________________________________

       _____________________________________________________________

   B. Weaknesses? _____________________________________________________________

       _____________________________________________________________

       _____________________________________________________________

5. What intellectual and ethical characteristics does this person display that are necessary for graduate level education?

       _____________________________________________________________

       _____________________________________________________________

       _____________________________________________________________

**Recommendation:**

   _____ Strongly recommend  _____ Recommend

   _____ Recommend with reservation  _____ Do not recommend

*Please Print Clearly*

Name: ___________________________________________ Position: __________________________

Institution/Organization: _____________________________________________________________

Phone Number: ( ) ______________________ E-mail Address: _____________________________

Mailing Address: _________________________________________________________________

Signature: _____________________________ Date: ___________________________