INSTRUCTIONS FOR OBTAINING YOUR BACKGROUND CHECK

The hospitals associated with our educational program require background checks on incoming students to insure the safety of the patients treated by students in the program. You are required to order your background check in sufficient time for it to be reviewed by administration prior to enrollment. A background check typically takes 3-5 normal business days to complete. The background checks are conducted by PreCheck, Inc., a firm specializing in background checks for healthcare workers. Your order must be placed online through StudentCheck. Your background check should not be older than six months from the start of classes.

Go to www.mystudentcheck.com and select “WesternU – College of Osteopathic Medicine of the Pacific – Domestic Student or WesternU – College of Osteopathic Medicine of the Pacific – International Student” from the school drop down list, then select your program from the program drop down menu.

Canada is packaged under the Domestic category. Additionally you will be required to select the package that fits your needs, depending on your residential history for the last 7 years. Domestic students, if you have lived outside of the United States in the past 7 years you must file an international background check in addition to be domestic background check, please contact Angelica Gonzalez, our Account Representative at AngelicaGonzalez@precheck.com and she will bundle the package for a cost savings. International students, if you have lived in the United States in the past 7 years, you will need to file a domestic background check in addition to the international background check. Please contact Angelica Gonzalez at the address provided and she will bundle the package for a cost savings.

The package titled “Background check for Students with Any International Residential History – Group “A” covers the following locations:

- America Samoa
- Anguilla
- Aruba
- Australia
- Bahamas
- Barbados
- Bermuda
- British Virgin Islands
- Cayman Islands
- Dominica
- Dominican Republic
- England
- Grenada
- Guam
- Guadeloupe
- Guernsey
- Ireland
- Isle of Man
- Jamaica
- Martinique
- Mexico
- Northern Ireland
- N. Mariana Islands
- Philips
- St. Lucia
- St. Martin
- Scotland
- St. Kitts Nevis Anguilla
- St. Vincent & Grenadine
- Trinidad & Tobago
- Turk & Caicos
- Virgin Islands (US)
- Wales

The package titled “background check for Students with any International Residential History – Group “B” covers the following locations:

- Andorra
- Argentina
- Austria
- Belgium
- Belize
- Bolivia
- Botswana
- Brazil
- Brunei Darussalam
- Cape Verde
- Chile
- Columbia
- Cook Islands
- Costa Rica
- Cyprus
- Denmark
- Ecuador
- El Salvador
- Federated States of Micronesia
- Fiji
- Finland
- France
- French Polynesia
- Germany
- Greece
- Greenland
- Guatemala
- Guyana
- Haiti
- Honduras
- Hong Kong
- Iceland
- India
- Indonesia
- Israel
- Italy
- Japan
- Kenya
- Kiribati
- Korea
- Liechtenstein
- Lithuania
- Luxembourg
- Macau
- Malaysia
- Malta
- Micronesia
- Myanmar
- Nauru
- Netherlands
- Nicaragua
- Nigeria
- Norway
- Palau
- Papua New Guinea
- Paraguay
- Peru
- Poland
- Portugal
- Samoa
- Singapore
- Solomon Islands
- South Africa
- Spain
- Suriname
- Sweden
- Switzerland
- Taiwan
- Thailand
- Tonga
- Tuvalu
- Uruguay
- Vanuatu
- Vatican City
- Venezuela
- Zimbabwe
If you have international residential history in the last 7 years in foreign countries outside of those listed above, please contact PreCheck at the email address below for assistance. Complete all required fields and hit Continue to enter your payment information in United States currency.

**PRICING INFORMATION**

Background check for students with any international residential history – Group A: Texas residents with prior international residential history from the above list will pay $106.63 and New Mexico residents will pay $105.64, while all others pay $98.50.

Background check for students with any international residential history – Group B: Texas residents with prior international residential history from the above list will pay $156.42 and New Mexico residents will pay $154.98, while all others will pay $144.50.

If you are providing international residential history please use the street address or city fields to indicate the country. The payment can be made securely online with a credit or debit card. You can also pay by money order, but that will delay processing your background check until the money order is received by mail at the PreCheck office. For your records, you will be provided a receipt and confirmation page of your background check order placed through PreCheck, Inc.

PreCheck will not use your information for any other purposes other than a background check. Your credit will not be investigated, and your name will not be given out to any businesses. If you need assistance, please contact PreCheck at studentCheck@PreCheck.com.

**FREQUENTLY ASKED QUESTIONS**

- **How long does the report take to complete?** Most reports are completed within 3 business weekdays. Those with international searches or in more rural jurisdictions can sometimes take longer.

- **Do I get a copy of the report?** Yes. Log into www./mystudentcheck.com and click on “here”, put in your SSN and DOB. If your application is complete, then you click on the application number to download and print a copy of your report. This feature is good for 90 days after submittal. After 90 days you will be charged $14.95 for a copy of your report.

- **Does PreCheck need every street address where I have lived over the past 7 years?** No, just the city and state.

- **I have been advised that I am being denied entry into the program because of information on my report and that I should contact PreCheck. Where should I call?** Call PreCheck’s Adverse Action hotline at 800 203-1654. Adverse Action is the procedure established by the Fair Credit Reporting Act that allows you to see the report and to dispute anything reported.

- **I have a criminal record. What should I do?** Disclose the crime on your application.