This checklist is provided to assist you in collecting the materials listed below. The application deadline is: Early Decision: September 5, 2017 and Standard: November 1, 2017. Application materials received after the deadline will not be considered. You are encouraged to apply early to avoid any possible delays.

A final evaluation will be completed upon receipt of your PharmCAS and secondary applications.

NOTE: All application materials except TOEFL scores must be received on or before the application deadline (refer to item H on Checklist).

Check

_____ A) SECONDARY APPLICATION WITH ALL QUESTIONS ANSWERED
Must be electronically submitted on or before November 1, 2017

_____ B) SECONDARY APPLICATION FEE
Non-refundable application fee of $65 made payable via credit card at the time you submit your online application.

_____ C) PREREQUISITE WORK SHEET (Upload into Secondary Application)
Indicate how you have or will have fulfilled the prerequisites. Do not leave any blanks.
We recommend you have your transcripts available before completing this work sheet.

All science prerequisite courses and AP credit test scores must be completed no more than 10 years prior to planned date of matriculation.

_____ D) REPEATED COURSES WORK SHEET (IF APPLICABLE – upload into Secondary Application)
List all repeated courses. Do not include courses in progress.
Please be aware that you cannot start, save and return to this document. It must be completed in one sitting. We recommend you have your transcripts available before completing this work sheet.

_____ E) TRANSCRIPTS
Western University requires official transcripts only after you have been accepted. PharmCAS retains the official transcripts that are required for your application.
F) **TRANSCRIPTS FOR COURSES IN PROGRESS**
All prerequisite course work in progress must be completed no later than the 2018 Spring semester or quarter. **Summer 2018 courses are not accepted.**

If your fall term transcripts were not available when you applied to PharmCAS, you must submit any updated official transcript to PharmCAS after the completion of the fall term.

G) **PHARMCAS LETTERS OF RECOMMENDATION**
The College of Pharmacy will only accept letters of recommendation through PharmCAS. All recommendation forms must be submitted to PharmCAS on or before the application deadline. Recommendation forms received after the application deadline will not be considered.

Recommendations should be solicited from people who know you well, but that are not related to you. Examples of appropriate recommendations would include professors, academic advisors, mentors, employers, and teaching assistants.

The recommendations should state the nature and extent to which the recommender knows you, and should elaborate on the applicant’s attributes and abilities including communication skills, ethics, interpersonal skills, motivation toward the profession, and maturity.

H) **TOEFL** is required for all applicants submitting course work from foreign schools. A minimum score of 213 for the Computer Based test or 79 for the Internet Based TOEFL (IBT) test must be submitted by March 1 prior to matriculation. TOEFL scores are valid for two years. For more information regarding the TOEFL test, please visit their website at [www.toefl.org](http://www.toefl.org).

Exception: The TOEFL exam will be waived for permanent and temporary residents of the United States who have completed the English and Speech prerequisites of the College from an accredited institution in the United States.

English courses taken from foreign countries whose native language is English will be accepted (e.g., Canada, Australia, Great Britain, New Zealand and the British West Indies).

Please submit test scores directly to the Admissions Office at address listed below.
For more information regarding the TOEFL test, please visit their website at [www.toefl.org](http://www.toefl.org).

I) **APPLICATION DEADLINE**
The supplemental application and materials are due September 5, 2017 for an Early Decision or November 1, 2017 for the Standard Admissions process. Applicants who submit application materials after the deadline will not be eligible to continue in the admissions process. WesternU is not responsible for delays in mail delivery. We strongly encourage you to apply early.

It is your responsibility to ensure that all required documents are received on or before the application deadline.