



# PRE-MATRICULATION CHECKLIST

## ASSOCIATE DEGREE IN NURSING TO MASTER OF SCIENCE IN NURSING PROGRAM

*All pre-admissions requirements must be met in order to secure a place in the college of Graduate Nursing (CGN) class entering Fall 2018. Failure to submit all requested materials by the appropriate deadline will result in the delay of your registration &/or financial aid and in extreme cases, may result in the termination of your acceptance. Please contact the admissions office if special circumstances arise and we will be happy to assist you.*

### **RECEIVED NO LATER THAN THE DATE INDICATED IN YOUR ACCEPTANCE LETTER:**

- \$150 non-refundable tuition deposit

### **RECEIVED NO LATER THAN JULY 13, 2018:**

- Official transcript(s) showing the satisfactory completion of all coursework and degrees. If an official transcript is not yet available for statistics, please submit an unofficial grade report (sample form at <http://prospective.westernu.edu/nursing-adn-msn/admitted>) for this course, and /or a letter from the registrar for any degrees in progress. Statistics must be completed with a grade of 'B' or higher prior to the first day of Orientation/Student Processing.
- History & Physical Forms found at <http://prospective.westernu.edu/nursing-adn-msn/admitted>
- All other documents requested/required by the College of Graduate Nursing (letters of reference, course syllabi, license copies, etc.).  
Background check [www.mystudentcheck.com](http://www.mystudentcheck.com)

### **RECEIVED NO LATER THAN SEPTEMBER 30, 2018:**

- Any outstanding official transcript(s) for coursework and/or degree verifications (Applicable only if you submitted temporary unofficial documents and were unable to submit official transcript(s) by June 1st)

~ ~ ~ ~ ~ **IMPORTANT DATES TO REMEMBER** ~ ~ ~ ~ ~

### **REGISTRATION**

- Registration instructions will be e-mailed late June to your Western U e-mail address and you may register online at your convenience between July 1 and July 31. All registration forms must be submitted by **July 31, 2018**.

### **PRE-PROGRAM AND ORIENTATION**

- Pre-Program on-line session (CGN 5000) will be held **July 30 - August 24, 2018**  
Participation in the pre-program on-line session is mandatory.
- On-Campus Welcome Week - Orientation and Student Processing – Required for all nursing students.  
August 8 through August 11, 2018
- Convocation will be held on Saturday, August 11, 2018.

Be sure to mark these dates on your calendar today. More information will be posted as it becomes available.